

## How do I obtain a temporary driver's licence?

To obtain a temporary driver's licence in the Federation, requires a valid permanent driver's licence, issued outside of the Federation.

**Step one:** You can visit any of the following institutions or agencies to get a temporary licence:

- St. Christopher and Nevis Inland Revenue Department (Bay Road)
- Traffic Department (St. Johnston Village)
- St. Kitts Nevis Fire & Rescue Services Department
- Rental Agencies (Avis, Hertz, BullsEye Rentals)

**Step Two:** Present your valid driver's licence (issued outside the Federation).

**Step three:** Make the relevant payment of

- \$62.50 XCD for three months or
- \$125.00 XCD for one year

## What are the penalties for not renewing my driver's licence on time?

*There are no penalties and interest charges for late renewal. However, you will be issues less time on your driver's licence. If you drive without a licence, you will be ticketed or arrested by the Licencing Authority.*

## What are the accepted methods by the IRD?

You may make payments via:

- Cash
- Cheque (Pay to the order of " Accountant General")
- Debit, Credit card (Visa or Master Card)
- Wire Transfer

The IRD Payments Division is open from 8am to 3pm from Monday to Friday. We are closed on public holidays.



**SAINT CHRISTOPHER AND NEVIS  
INLAND REVENUE DEPARTMENT**

## **DRIVER'S LICENCE**

*This brochure has been prepared by the Saint Christopher and Nevis Inland Revenue Department. If after reading you require additional information, see contact details on the panel .*

### **ST KITTS**

Inland Revenue Department  
P.O.Box 34  
Bay Road, Basseterre  
Tel: 869-465-8485  
Fax: 869-465-7640.  
Email: inlandrevenue@sknird.com

### **NEVIS**

Inland Revenue Department  
Main Street, Charlestown  
Tel: 896-469-5521 Ext 5010 869/469-5856  
Fax: 869-469-0667  
Email: ird@niagov.com

### **CALLS FROM**

US: 1-(305)-508-4691  
UK: 01144-122-379-0668

[www.sknird.com](http://www.sknird.com)



St. Kitts and Nevis Inland Revenue Department

  
**Building Our Nation  
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Tax Administration**

## What is a driver's licence?

A driver's licence is a Government-issued ID which permits you to legally operate motor vehicles for a specific period.

## Why do I need a driver's licence?

To drive a motor vehicle on any public road in the Federation of St. Christopher & Nevis legally, one has to be at least 18 years old, and the holder of permanent driver's licence.

## How do I acquire a driver's licence?

**Step one:** Purchase a Learner's Permit from the Inland Revenue Department (IRD). Upon purchasing, present a valid Government issued ID. The cost of the permit is as follows:

- \$62.50 XCD for the period 1st January to 31st December, or
- \$31.25 XCD for the period 1st July to 31st December.

**Step two:** Begin taking the necessary driving lessons as recommended by your instructor.

**Step three:** Purchase a driver's test at the IRD for \$37.50 XCD and sit the written examination.

If you fail the exam, you will be required to purchase another test from the IRD.

**Step four:** Take the road test and pass. There is no fee for the first road test. Should you fail your first road test you would be required to purchase another test from the IRD.



**Step five:** On passing your road test, you will be presented with a Certificate of Competency by the issuing officer, which you will need to present to the IRD along with two pieces of Government-issued ID's for your official driver's licence.

### NOTE:

- The first time issuance fee is \$162.50 XCD for two years. Any renewal thereafter is \$187.50 XCD for a three year period.
- We recommend that you wear bright colors when taking your photo.

## When must I renew my driver's licence?

Driver licences are issued for a maximum of three years, depending on your date of birth and the renewal date.

A licence may be renewed up to 30 days before the expiration date.

## How do I renew my driver's licence?

Renewal of driver's licences takes place at the Inland Revenue Department.

**Step one:** Complete the driver's licence renewal application form.

**Step two:** Present your expired driver's licence along with another valid photo ID to the IRD officer.

**Step three:** Make a payment of \$187.50 XCD and have your photo taken. It is important that you ensure the information printed on the licence is accurate before leaving the IRD.

## How do I replace my lost or stolen driver's licence?

**Step one:** Visit the IRD and complete the Driver's Licence Information Form .

**Step two:** Take the completed form to the Basseterre/Charlestown Police Station. A Police Report will be issued at the cost of \$50.00 XCD.

**Step three:** Present the Police Report to the IRD with a valid photo ID, and your driver's licence will be replaced after the \$75.00 XCD payment.

## How do I renew my driver's licence if I am overseas?

**Step one:** Access the overseas renewal form via our website [www.skknird.com](http://www.skknird.com), and follow the outlined steps to complete the process.

**Step two:** After completing the online process you must send, return prepaid, (via a courier of your choice), a notarized copy of the completed form, a notarized copy of a valid Government-issued ID and the expired driver's licence.

**Step three:** E-mail a photo of yourself taken against a white background and a photo of your signature (using a black ink pen) in "JPEG" format to [inlandrevenue@skknird.com](mailto:inlandrevenue@skknird.com).

**Step four:** Your new licence will be sent to you using the prepaid courier service.

- NOTE:**
1. Do not wear white or light coloured clothing.
  2. Do not wear hats or any item which covers the head or face.
  3. Shirts and blouses must have sleeves.

*The IRD's processing time is based on the accuracy of the information submitted.*